

ADA Commission Meeting

Minutes

Tuesday, December 8, 2020, 6:00 pm,

Location: Zoom

Attending:

Members: Denise Shea, Catherine Evans, Elijah Tucker, Brion Berghaus, Justin DeMarco.

Guests: Amy Loveless of the COA, Carly Morgan,

Civico Development representatives: Taylor Bearden, Kathleen Provencher, and John DiBella

1. Denise called the meeting to order at 6:08. It was seconded by Catherine Evans. All approved.
2. Review Minutes of November 10th.
 - a. Denise moved to approve the meeting minutes. Catherine seconded. All approved.
3. Civico Development came before the ADA to present their proposal for the property at 12 Bancroft Street, the site of the old Coolidge School.
 - a. Because the accessible ramp is in deteriorating condition, and because that ramp is listed as the only ADA compliant entrance, the group needed to come to us for approval to mitigate the removal of the old ramp and relocate a new one at the back of the building.
 - b. Civico Development is only able to complete this project with historic building tax credits, and they need to maintain their ADA compliance to secure those funds.
 - c. Maynard's ADA voted to approve, with everyone voting in favor of the proposal.
4. Old Business
 - a. Commission Bylaws
 - i. Elijah will be creating them using the template that Jeff Dougan provided a link to.
 - b. Mission Statement
 - i. Elijah shared it on screen, but it was determined that it

would be best if he sent it out to us to read in advance of our next meeting with the intention of voting on it at that meeting.

c. Town Representative.

- i. Greg Johnson is our Town Representative with Justin filling in for him whenever it makes the most sense. The ADA still awaits having a permanent member assigned to us. For reference, Justin told us that as the head of the DPW, he's in charge of public streets, sidewalks, and ways, while Rick Assman is responsible for buildings.

d. Justin gave us some insights on how to write up our agenda to be able to leave room for new business at the end. (Leave a section for a "Chairperson's Report" and also a section for "Correspondence"

e. Disability Non-Discrimination training

- i. The group voted to have Jeff Dougan come back to get us more training as soon as possible.

f. Accessibility at the Coolidge Playground

- i. Justin has reached out the Andrew (the family requesting changes) but hasn't heard back.
- ii. Our complaint about the wood chips at the site is a crossroads of problems. The wood chips are a playground safety requirement, but they keep us from meeting ADA code.
- iii. The accessible swing needs repair.
- iv. The accessible pathway stops short of the play area
- v. Justin mentioned that Civico might be providing some funds for improvements at the Coolidge playground.

g. The Transition Plan is incomplete.

- i. We, as the ADA, thought we had finished the Transition Plan and that the town was moving forward with it.
- ii. The town either has to come up with some money to fund a study to complete that project, or we have to come up with a team of volunteers who can get trained to go around doing site evaluations. These self-evaluations are required for completion of the Transition Plan.

- iii. Jeff Dougan had offered some training in this area and using the ADA checklist, so the group decided that we would prioritize this when we seek training from him.
 - h. Justin reminded us that if we see a problem, we should photograph it and email it directly to the person who would be in charge of that. Since we may not know who that would be, he has offered to help forward messages to the appropriate parties. He also offered us help with templates for our agendas.
- 5. The next meeting is on 1/12/2021 at 6 pm via Zoom. Agenda items are due by December 29th.
- 6. Adjourn
 - a. Denise motioned to adjourn the meeting at 7:19 pm. Brion seconded. All approved.

Approved on Tuesday, January 12, 2021, with a vote of 4 - 0

Respectfully Submitted,

Elijah Tucker

Elijah Tucker

Chair

Americans with Disabilities Act Commission

Maynard, MA 01754